

Faculty of IT Citations for Outstanding Contributions to Student Learning

Up to **four** citations of **\$500** each may be awarded to nominees who demonstrate superior performance. The title of the citation (twenty-five words maximum) for each nominee must be proposed as part of the nomination process.

Nominations are encouraged from academic staff, professional staff, and sessional staff (individual or teams).

Eligibility

To be eligible for an *individual* award:

- At least two (2) students are expected to nominate a staff.

To be eligible for a *team based* citation you will need:

- At least 2/3 of a team must have each received at least one student nomination.
- At least one (1) peer is expected to nominate the team; this may be the Head of School, Course Directors, other academics or Chief Examiner.
- Include a peer evaluation for the team by completing the team evaluation proforma (available from the Teaching excellence awards webpage)

Selection criteria

Nominees are required to select **one (1) of the following selection criteria**:

1. **Approaches to the support of learning and teaching that influence, motivate and inspire students to learn**
Which may include: fostering student development by stimulating curiosity and independence in learning; contributing to the development of students' critical thinking skills, analytical skills and scholarly values; encouraging student engagement through the enthusiasm shown for learning and teaching; inspiring and motivating students through high-level communication, presentation and interpersonal skills; enabling others to enhance their approaches to learning and teaching.
2. **Development of curricula and resources that reflect a command of the field**
Which may include: developing and presenting coherent and imaginative resources for student learning; implementing research-led approaches to learning and teaching; demonstrating up- to-date knowledge of the field of study in the design of the curriculum and the creation of resources for learning; communicating clear objectives and expectations for student learning; providing support to those involved in the development of curricula and resources; contributing professional expertise to enhance curriculum or resources.
3. **Approaches to assessment and feedback that foster independent learning**
Which may include: integrating assessment strategies with the specific aims and objectives for student learning; providing timely, worthwhile feedback to students on their learning; using a variety of assessment and feedback strategies; implementing both formative and summative assessment; adapting assessment methods to different contexts and diverse student needs; contributing professional expertise to enhance assessment and/or feedback.
4. **Respect and support for the development of students as individuals** Which may include: participating in the effective and empathetic guidance and advising of students; assisting students from equity and other demographic subgroups to participate and achieve success in their courses; influencing the overall academic, social and cultural experience of higher education.
5. **Scholarly activities that have influenced and enhanced learning and teaching** Which may include: showing advanced skills in evaluation and reflective practice; participating in and contributing to professional activities related to learning and teaching; coordination, management and leadership of courses and student learning; conducting and publishing research related to teaching; demonstrating leadership through activities that have broad influence on the profession.

Lodgement information essential documentation for Citations

The following essential documentation is required to complete the application:

1. Nomination form (available from the Teaching excellence awards webpage)
2. Written statement (citation wording, synopsis and statement addressing the chosen selection criterion)
3. For a team application, include a peer evaluation for the team by completing the team evaluation proforma (available from the Teaching excellence awards webpage)

Nominees' written statement includes:

The written statement must include the citation title (max 25 words) a synopsis written in the third person (max 100 words). The remainder of the written statement should address the chosen criterion with evidence to demonstrate outstanding contributions to student learning. The written statement should **not** be longer than three (3) A4 pages, 11 point font, single line spacing and margins of 25mm all around.

Supporting material

Optional supporting material (eg: MonQueST, Unit evaluations, Teacher evaluations, peer reviews, student testimonials etc.) supporting the written statement can be submitted. The relevance of this material must be made clear in the written statement. Supporting material may be a website (URL), CD ROM/DVD, digitised video, or 10 pages of printed material.

Some examples of citation title wording:

For sustained contributions to the imaginative teaching of history, and to the transition, progress and welfare of students in his own and other universities;

For advancing the quality of anatomy education in physiotherapy through innovative teaching techniques that instil a passion for learning across local and distant learning environments.

Submission of Application

The application (including supporting materials) is submitted as one .zip file via a web-form <https://secure.monash.edu/infotech/resources/staff/academic-award/?nominatetype=self>