

**Clayton School of Information Technology
Student/Staff Meeting No. 3, 2008**

Minutes of the third Staff/Student meeting held for the Clayton School of Information Technology on Monday, 11th August 2008 at 1.00 pm in room 115/63, Clayton campus.

ATTENDANCE AND APOLOGIES:

Present:

Staff: David Albrecht, Nandita Bhattacharjee, David Dowe, Karen Fenwick, Chris Gonsalves, John Hurst, Asad Khan, Ian Martin, Rod Martin, Ann Nicholson, Rita Quieros, Sita Ramakrishnan, David Squire, Paul van Haaster.

Students: Boshen Brendan Jiang -1st year BBIS (IBL), Vincent Quach – 3rd year BBIS, John McClelland – 2nd year BCS, See Yen Andy Goh – 4th year BSE, Nicholas Meinhold – CS Honours.

Apologies

Damminda Alahakoon, Daswin DeSilva, Sean Gurney (2nd year BBIS IBL), Hong Yu Lau (BCom/BBIS), Bernd Meyer, Peter Tischer, Joseph Vu (2nd year BBIS IBL), Tim Ward (BSE Honours), Geoff Webb, Chung-Hsing Yeh, Ingrid Zukerman.

WELCOME:

David opened the meeting at 1.05 pm and welcomed everyone to the first meeting for semester 2. He also welcomed a new student rep, John McClelland (2nd year BCS student representative) to the meeting. David informed the meeting that numbers of student reps attending the meeting was low due to some of them being away on placement and other having clashes with classes.

FIRST YEAR

FIT1003 – IT in organisations

Brendan reported that feedback from students was good. Students are finding the lectures lively and enjoyable.

FIT1004 – Database & FIT1005 – Networks and data communications

Feedback from students indicated that lectures could be more interesting.

General

Students found the lecture slides that were available on-line very useful.

SECOND YEAR

Nothing to report. John mentioned that the sound quality was not good in lecture theatre S4 in building 25 and students had trouble hearing the lecturer.

Action: Paul van Haaster to investigate.

THIRD YEAR

Nothing to report. Vincent said there had been a number of students enquiring about the upcoming IT Ball and they wanted some details about bookings. David said that all such enquiries should be directed to Laura Rood who is organising the ball.

FOURTH YEAR

There was no feedback to report. It was mentioned that the air conditioning in lecture theatres in building 25 was too high and it got too cold. Paul van Haaster said that this could be adjusted and that the control booth was in the foyer area of the lecture theatres.

HONOURS

Nicholas had nothing to report back. David pointed out that all feedback was welcome, positive or not.

GENERAL

Moodle – Brendan said he misses the search function that was available and would like to see it put back on.

Action: Margot said she would look into this and suggested he use the search discussion tool.

Student Representatives – David said that there are still a number of positions vacant and urged lecturers and students to scout for volunteers. Ann Nicholson offered to approach 1st year BCS students. David Dowe suggested that perhaps approaching students directly would get results.

Unit Evaluations – David asked the student reps to encourage all students to complete these evaluations as this information is important and taken into consideration.

MESQ – Karen Fenwick pointed out that this should have been displayed at all lectures asking students to complete the questionnaire. The last time this survey was conducted, the response rate was extremely low and so this time everyone is asked to take a few minutes to complete this questionnaire.

Paul van Haaster reminded students that playing of computer games in the labs is strictly prohibited. Unauthorised use of licensed software attracts hefty fines.

Meeting closed at 1.20 pm.

Next meeting: Monday 13 October

1.00pm, Room 115/63