



**MONASH** University

**FIT5108  
Reading unit**

**Unit guide**

**Semester 1, 2009**

*Last updated : 12 Feb 2009*

# Table of Contents

<u>FIT5108 Reading unit - Semester 1, 2009</u> .....	1
<u>Unit leader</u> :.....	1
<u>Lecturer(s)</u> :.....	1
<u>Caulfield</u> .....	1
<u>Clayton</u> .....	1
<u>Introduction</u> .....	1
<u>Unit synopsis</u> .....	1
<u>Learning outcomes</u> .....	1
<u>Workload</u> .....	2
<u>Unit relationships</u> .....	2
<u>Prerequisites</u> .....	2
<u>Relationships</u> .....	2
<u>Continuous improvement</u> .....	2
<u>Student Evaluations</u> .....	3
<u>Improvements to this unit</u> .....	3
<u>Unit staff - contact details</u> .....	3
<u>Unit leader</u> .....	3
<u>Lecturer(s)</u> :.....	3
<u>Teaching and learning method</u> .....	3
<u>Communication, participation and feedback</u> .....	3
<u>Unit Schedule</u> .....	3
<u>Unit Resources</u> .....	4
<u>Prescribed text(s) and readings</u> .....	4
<u>Recommended text(s) and readings</u> .....	4
<u>Equipment and consumables required or provided</u> .....	4
<u>Study resources</u> .....	4
<u>Library access</u> .....	4
<u>Monash University Studies Online (MUSO)</u> .....	4
<u>Assessment</u> .....	5
<u>Unit assessment policy</u> .....	5
<u>Assignment tasks</u> .....	5
<u>Assignment submission</u> .....	5
<u>Assignment coversheets</u> .....	5
<u>University and Faculty policy on assessment</u> .....	5
<u>Due dates and extensions</u> .....	5
<u>Late assignment</u> .....	6
<u>Return dates</u> .....	6
<u>Plagiarism, cheating and collusion</u> .....	6
<u>Register of counselling about plagiarism</u> .....	7
<u>Non-discriminatory language</u> .....	7
<u>Students with disabilities</u> .....	7
<u>Deferred assessment and special consideration</u> .....	7

# **FIT5108 Reading unit - Semester 1, 2009**

## **Unit leader :**

Steve Wright

## **Lecturer(s) :**

### **Caulfield**

- Steven Wright

### **Clayton**

- Supervisor (Approved by Rodney Martin)

## **Introduction**

FIT5108 is an elective reading unit introduced as part of the Master of Business System and Master of Information Management System degrees in the Faculty of Information Technology (FIT).

## **Unit synopsis**

ASCED Discipline Group classification: 020399 Information systems not elsewhere classified

The reading unit allows a student to study an area of business systems, information systems or information management not offered in any other fifth-year level subject. Students enrolling in this Reading unit must have the approval of the Head of School or their nominee. Details for the reading unit will be defined and approved individually for each student and will include objectives, assessment and an initial reading list. The aim of the unit is to enable interested students to read widely and/or in-depth in a relevant topic of interest. The reading is done under supervision, and provides a chance for a student to pursue a topic of interest that has not been covered in other coursework units, or to build more in-depth knowledge in an area with which they already have some familiarity but desire more knowledge and expertise.

Amongst others, suitable candidate areas for investigation would include:

a thorough literature review of a particular area of knowledge, which results in a report that thoroughly analyses and critiques the major ideas and issues in a field.

## **Learning outcomes**

1. To gain detailed knowledge and in-depth understanding of a topic of interest to the student which is not formally taught, but would be regarded as relevant to and enhancing the student's studies.
2. To develop an ability to analyse and synthesise and construct arguments from a range of published sources.
3. To develop skills at critiquing and evaluating others' ideas, opinions and arguments.
4. To demonstrate a willingness to present ideas for scrutiny to a supervisor.

5. To appreciate the nature and demands of independent research.
6. To learn self-reliance and time management skills in order to gain greater independence as a learner.
7. To learn to work effectively in a close, cooperative relationship with a supervisor.

## Workload

Workload requirement is approximately 12 hours per week for 13 weeks. The precise subdivision of the hours will be determined by the supervisor.

## Unit relationships

### Prerequisites

Before attempting this unit you must have satisfactorily completed

24 points of Graduate units from the Faculty of Information Technology

Entry to this unit is subject to approval of the Associate Dean Education (ADE), on the advice of the relevant Masters Program Leader. An application form is required.

### Relationships

FIT5108 is an elective unit in the Master of Business Systems and Master of Information Management System in the Faculty of Information Technology.

You may not study this unit and IMS5021, BUS5010 in your degree.

## Continuous improvement

Monash is committed to 'Excellence in education' (Monash Directions 2025 - <http://www.monash.edu.au/about/monash-directions/directions.html>) and strives for the highest possible quality in teaching and learning.

To monitor how successful we are in providing quality teaching and learning Monash regularly seeks feedback from students, employers and staff. One of the key formal ways students have to provide feedback is through Unit Evaluation Surveys. The University's Unit Evaluation policy (<http://www.policy.monash.edu/policy-bank/academic/education/quality/unit-evaluation-policy.html>) requires that every unit offered is evaluated each year. Students are strongly encouraged to complete the surveys as they are an important avenue for students to "have their say". The feedback is anonymous and provides the Faculty with evidence of aspects that students are satisfied and areas for improvement.

Faculties have the option of administering the Unit Evaluation survey online through the my.monash portal or in class. Lecturers will inform students of the method being used for this unit towards the end of the semester.

## Student Evaluations

If you wish to view how previous students rated this unit, please go to <http://www.adm.monash.edu.au/cheq/evaluations/unit-evaluations/>

## Improvements to this unit

N/A

## Unit staff - contact details

### Unit leader

#### Dr Steve Wright

Senior Lecturer

Phone +61 3 990 32994

#### **Lecturer(s) :**

#### Dr Steve Wright

Senior Lecturer

Phone +61 3 990 32994

**Supervisor (Approved by Rodney Martin)**

## Teaching and learning method

Regular meetings with supervisor over the course of one semester. Supervisor will guide and monitor the student's research work and discuss progress, difficulties and outcomes during these meetings. Supervisor will also require student to submit regular written work and interim reports on research topic.

## Communication, participation and feedback

Monash aims to provide a learning environment in which students receive a range of ongoing feedback throughout their studies. You will receive feedback on your work and progress in this unit. This may take the form of group feedback, individual feedback, peer feedback, self-comparison, verbal and written feedback, discussions (on line and in class) as well as more formal feedback related to assignment marks and grades. You are encouraged to draw on a variety of feedback to enhance your learning.

It is essential that you take action immediately if you realise that you have a problem that is affecting your study. Semesters are short, so we can help you best if you let us know as soon as problems arise. Regardless of whether the problem is related directly to your progress in the unit, if it is likely to interfere with your progress you should discuss it with your lecturer or a Community Service counsellor as soon as possible.

## Unit Schedule

Week	Topic	Key dates
Mid semester break		

## Unit Resources

### Prescribed text(s) and readings

There are no prescribed texts.

### Recommended text(s) and readings

To be recommended by the supervisor according to the chosen topic.

### Equipment and consumables required or provided

Students studying off-campus are required to have the minimum system configuration specified by the Faculty as a condition of accepting admission, and regular Internet access. On-campus students, and those studying at supported study locations may use the facilities available in the computing labs. Information about computer use for students is available from the ITS Student Resource Guide in the Monash University Handbook. You will need to allocate up to **n** hours per week for use of a computer, including time for newsgroups/discussion groups.

### Study resources

Study resources we will provide for your study are:

To be recommended by the supervisor according to the chosen topic.

### Library access

The Monash University Library site contains details about borrowing rights and catalogue searching. To learn more about the library and the various resources available, please go to <http://www.lib.monash.edu.au>.

The Educational Library and Media Resources (LMR) is also a very resourceful place to visit at <http://www.education.monash.edu.au/library/>

### Monash University Studies Online (MUSO)

All unit and lecture materials are available through MUSO (Monash University Studies Online). Blackboard is the primary application used to deliver your unit resources. Some units will be piloted in Moodle. If your unit is piloted in Moodle, you will see a link from your Blackboard unit to Moodle (<http://moodle.monash.edu.au>) and can bookmark this link to access directly. In Moodle, from the Faculty of Information Technology category, click on the link for your unit.

You can access MUSO and Blackboard via the portal: <http://my.monash.edu.au>

Click on the Study and enrolment tab, then Blackboard under the MUSO learning systems.

In order for your Blackboard unit(s) to function correctly, your computer needs to be correctly configured.

For example:

- Blackboard supported browser
- Supported Java runtime environment

For more information, please visit: <http://www.monash.edu.au/muso/support/students/downloadables-student.html>

You can contact the MUSO Support by phone : (+61 3) 9903 1268

For further contact information including operational hours, please visit:  
<http://www.monash.edu.au/muso/support/students/contact.html>

Further information can be obtained from the MUSO support site:  
<http://www.monash.edu.au/muso/support/index.html>

## Assessment

### Unit assessment policy

Research paper or review (6,000-10,000 words) and project or equivalent: 100%.

In order to pass the unit, a student must gain at least 50% of the total marks for the unit.

### Assignment tasks

- **Assignment Task**

**Title :** Reading unit

**Description :**

Research paper or review (6,000-10,000 words) and project or equivalent: 100%.

**Weighting :** 100%

**Criteria for assessment :**

To be specified by the supervisor.

**Due date :**

### Assignment submission

Research paper must be submitted to the supervisor. Other details, such as due date and title, will be advised by the supervisor.

### Assignment coversheets

<http://infotech.monash.edu.au/resources/student/assignments/>

### University and Faculty policy on assessment

### Due dates and extensions

The due dates for the submission of assignments are given in the previous section. Please make every effort to submit work by the due dates. It is your responsibility to structure your study program around assignment deadlines, family, work and other commitments. Factors such as normal work pressures, vacations, etc. are seldom

regarded as appropriate reasons for granting extensions. Students are advised to NOT assume that granting of an extension is a matter of course.

To be determined by supervisor.

## **Late assignment**

To be determined by supervisor.

## **Return dates**

Students can expect assignments to be returned within two weeks of the submission date or after receipt, whichever is later.

Assessment for the unit as a whole is in accordance with the provisions of the Monash University Education Policy at <http://www.policy.monash.edu/policy-bank/academic/education/assessment/>

N/A

## **Plagiarism, cheating and collusion**

Plagiarism and cheating are regarded as very serious offences. In cases where cheating has been confirmed, students have been severely penalised, from losing all marks for an assignment, to facing disciplinary action at the Faculty level. While we would wish that all our students adhere to sound ethical conduct and honesty, I will ask you to acquaint yourself with Student Rights and Responsibilities (<http://www.infotech.monash.edu.au/about/committees-groups/facboard/policies/studrights.html>) and the Faculty regulations that apply to students detected cheating as these will be applied in all detected cases.

In this University, cheating means seeking to obtain an unfair advantage in any examination or any other written or practical work to be submitted or completed by a student for assessment. It includes the use, or attempted use, of any means to gain an unfair advantage for any assessable work in the unit, where the means is contrary to the instructions for such work.

When you submit an individual assessment item, such as a program, a report, an essay, assignment or other piece of work, under your name you are understood to be stating that this is your own work. If a submission is identical with, or similar to, someone else's work, an assumption of cheating may arise. If you are planning on working with another student, it is acceptable to undertake research together, and discuss problems, but it is not acceptable to jointly develop or share solutions unless this is specified by your lecturer.

Intentionally providing students with your solutions to assignments is classified as "assisting to cheat" and students who do this may be subject to disciplinary action. You should take reasonable care that your solution is not accidentally or deliberately obtained by other students. For example, do not leave copies of your work in progress on the hard drives of shared computers, and do not show your work to other students. If you believe this may have happened, please be sure to contact your lecturer as soon as possible.

Cheating also includes taking into an examination any material contrary to the regulations, including any bilingual dictionary, whether or not with the intention of using it to obtain an advantage.

Plagiarism involves the false representation of another person's ideas, or findings, as your own by either copying material or paraphrasing without citing sources. It is both professional and ethical to reference clearly the ideas and information that you have used from another writer. If the source is not identified, then you have plagiarised work of the other author. Plagiarism is a form of dishonesty that is insulting to the reader and grossly unfair to your student colleagues.



## Register of counselling about plagiarism

The university requires faculties to keep a simple and confidential register to record counselling to students about plagiarism (e.g. warnings). The register is accessible to Associate Deans Teaching (or nominees) and, where requested, students concerned have access to their own details in the register. The register is to serve as a record of counselling about the nature of plagiarism, not as a record of allegations; and no provision of appeals in relation to the register is necessary or applicable.

## Non-discriminatory language

The Faculty of Information Technology is committed to the use of non-discriminatory language in all forms of communication. Discriminatory language is that which refers in abusive terms to gender, race, age, sexual orientation, citizenship or nationality, ethnic or language background, physical or mental ability, or political or religious views, or which stereotypes groups in an adverse manner. This is not meant to preclude or inhibit legitimate academic debate on any issue; however, the language used in such debate should be non-discriminatory and sensitive to these matters. It is important to avoid the use of discriminatory language in your communications and written work. The most common form of discriminatory language in academic work tends to be in the area of gender inclusiveness. You are, therefore, requested to check for this and to ensure your work and communications are non-discriminatory in all respects.

## Students with disabilities

Students with disabilities that may disadvantage them in assessment should seek advice from one of the following before completing assessment tasks and examinations:

- Faculty of Information Technology Student Service staff, and / or
- your Unit Coordinator, or
- [Disabilities Liaison Unit](#)

## Deferred assessment and special consideration

Deferred assessment (not to be confused with an extension for submission of an assignment) may be granted in cases of extenuating personal circumstances such as serious personal illness or bereavement. Information and forms for Special Consideration and deferred assessment applications are available at <http://www.monash.edu.au/exams/special-consideration.html>. Contact the Faculty's Student Services staff at your campus for further information and advice.