FIT5194
Computer based global project management

Unit Guide

Semester 1, 2013

The information contained in this unit guide is correct at time of publication. The University has the right to change any of the elements contained in this document at any time.

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FIT5194 Computer based global project management - Semester 1, 2013

This unit together with FIT5057 provides a holistic approach to project management. The emphasis of this unit is on theoretical foundation of project management in global environment, and adequate level of understanding of skills necessary for people to be involved in and managing projects globally. The practical exercises and relevant case studies will familiarize students with as many of current issues/problems/solutions as possible, and thus increase their ability to recognize the potential pitfalls in managing projects globally and provide appropriate solutions for them.

Mode of Delivery

Caulfield (Evening)

Contact Hours

2 hrs lectures/wk, 1 hr tutorial/wk

Workload requirements

Students will be expected to spend a total of 12 hours per week during semester on this unit as follows:

Lectures: 2 hours per week
Tutorials/Lab Sessions: 1 hour per week per tutorial
and up to an additional 9 hours in some weeks for completing work, private study and revision.

Off-campus students generally do not attend lecture and tutorial sessions, however, you should plan to spend equivalent time working through the relevant resources and participating in discussion groups each week.

Unit Relationships

Prerequisites

FIT5057 or MBA9052

Chief Examiner

Dr. Joze Kuzic

Campus Lecturer

Caulfield

Dr. Mark Belkin

Consultation hours: By Appointment
Academic Overview

Learning Outcomes

On completion of this unit, students will be able to:

- examine and describe the theories and concepts of program and portfolio project management;
- assess and synthesise diverse information regarding the ways of achieving maturity in global project management;
- evaluate innovative ideas and strategies in managing global projects;
- demonstrate the importance of software methodologies in creating and managing project data base;
- develop professional/personal skills - team work, leadership, ethical behaviour, analytical skills, including lateral problem solving and critical thinking.
Unit Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Activities</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>No formal assessment or activities are undertaken in week 0</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Introduction and overview (Dr. Joze Kuzic and Dr. Markus Belkin)</td>
<td>No tutorial in week 1</td>
</tr>
<tr>
<td>2</td>
<td>Legal aspects of GPM (Dr. Joze Kuzic)</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Entrepreneurial aspects of GPM (Dr. Joze Kuzic)</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Cultural issues in GPM (Dr. Joze Kuzic)</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>People considerations (Dr. Markus Belkin)</td>
<td>Inclass test</td>
</tr>
<tr>
<td>6</td>
<td>Case study analysis - how to do it (Dr. Markus Belkin)</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Case 1 - Analysing the case (Dr. Markus Belkin)</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Concepts pertaining to developing computer support for GPM - part 1(Dr. Markus Belkin)</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Concepts pertaining to developing computer support for GPM - part 2(Dr. Markus Belkin)</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Database 1: basics of database design (Dr. Joze Kuzic)</td>
<td>Assignment 1 due - A practical exercise in team building</td>
</tr>
<tr>
<td>11</td>
<td>Database 2: querying the database (Dr. Joze Kuzic)</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Innovation, PMBOK, SAP, technical requirements of support systems (Dr. Markus Belkin)</td>
<td></td>
</tr>
</tbody>
</table>

SWOT VAC

Examination period

*Unit Schedule details will be maintained and communicated to you via your learning system.

Assessment Summary

Examination (2 hours): 50%; In-semester assessment: 50%

<table>
<thead>
<tr>
<th>Assessment Task</th>
<th>Value</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>In class test</td>
<td>20%</td>
<td>Week 5 (In tutorial test)</td>
</tr>
<tr>
<td>Team building exercise</td>
<td>30%</td>
<td>Week 10</td>
</tr>
<tr>
<td>Examination 1</td>
<td>50%</td>
<td>To be advised</td>
</tr>
</tbody>
</table>

Unit Schedule

Teaching Approach
Assessment Requirements

Assessment Policy

Faculty Policy - Unit Assessment Hurdles

Academic Integrity - Please see the Demystifying Citing and Referencing tutorial at
http://lib.monash.edu/tutorials/citing/

Assessment Tasks

Participation

• Assessment task 1

  Title: In class test
  Description: Students are to answer a set of multiple choice questions and/or provide short answers to questions from the area already covered in the class.
  Weighting: 20%
  Criteria for assessment: Ability to answer the MCQ and provide short answers in accordance with the material covered in the lectures so far. It is an individual task.
  Due date: Week 5 (In tutorial test)

• Assessment task 2

  Title: Team building exercise
  Description: From the tutorial group students are directed, by using the principles they have learnt in the lectures, to form groups of 4 and prepare for a “real life” project. The students are to conduct a team building exercise, use pre-planning partnering, soft systems theory, end user involvement and ownership to design a project.

  The students have to write a report explaining how they applied the theories and what they found and how that influenced their team member selection. They have to assign roles in the team to the team members based on their perceptions of individual personalities and capabilities. The report is to be between 3000 and 3300 words.
  Weighting: 30%
  Criteria for assessment: Ability to apply the theories to the practical exercises to produce a successful team. Each group will have to state the percentage of work/contribution of each group member.
  Due date: Week 10
Examinations

- Examination 1

  Weighting: 50%
  Length: 2 hours
  Type (open/closed book): Closed book
  Electronic devices allowed in the exam: None

Learning resources

Reading list

This unit does not have a text book, therefore a reference list will be given in each lecture when applicable.

Monash Library Unit Reading List
http://readinglists.lib.monash.edu/index.html

Feedback to you

Types of feedback you can expect to receive in this unit are:

- Informal feedback on progress in labs/tutes
- Graded assignments with comments
- Solutions to tutes, labs and assignments

Extensions and penalties

Submission must be made by the due date otherwise penalties will be enforced.

You must negotiate any extensions formally with your campus unit leader via the in-semester special consideration process:

Returning assignments

Students can expect assignments to be returned within two weeks of the submission date or after receipt, whichever is later.

Assignment submission

It is a University requirement
(http://www.policy.monash.edu/policy-bank/academic/education/conduct/plagiarism-procedures.html) for students to submit an assignment coversheet for each assessment item. Faculty Assignment
Assessment Requirements

coversheets can be found at http://www.infotech.monash.edu.au/resources/student/forms/. Please check with your Lecturer on the submission method for your assignment coversheet (e.g. attach a file to the online assignment submission, hand-in a hard copy, or use an online quiz).

Online submission

If Electronic Submission has been approved for your unit, please submit your work via the learning system for this unit, which you can access via links in the my.monash portal.
Other Information

Policies

Monash has educational policies, procedures and guidelines, which are designed to ensure that staff and students are aware of the University’s academic standards, and to provide advice on how they might uphold them. You can find Monash’s Education Policies at: www.policy.monash.edu.au/policy-bank/academic/education/index.html

Key educational policies include:

- Plagiarism; http://www.policy.monash.edu/policy-bank/academic/education/conduct/plagiarism-policy.html
- Special Consideration; http://www.policy.monash.edu/policy-bank/academic/education/assessment/special-consideration-policy.html
- Grading Scale; http://www.policy.monash.edu/policy-bank/academic/education/assessment/grading-scale-policy.html
- Discipline: Student Policy; http://www.policy.monash.edu/policy-bank/academic/education/conduct/student-discipline-policy.html
- Academic Calendar and Semesters; http://www.monash.edu.au/students/dates/
- Orientation and Transition; http://intranet.monash.edu.au/infotech/resources/students/orientation/
- Graduate Attributes Policy http://www.policy.monash.edu/policy-bank/academic/education/management/monash-graduate-attributes-policy.html

Student services

The University provides many different kinds of support services for you. Contact your tutor if you need advice and see the range of services available at http://www.monash.edu.au/students. For Sunway see http://www.monash.edu.my/Student-services, and for South Africa see http://www.monash.ac.za/current/.

Monash University Library

The Monash University Library provides a range of services, resources and programs that enable you to save time and be more effective in your learning and research. Go to www.lib.monash.edu.au or the library tab in my.monash portal for more information. At Sunway, visit the Library and Learning Commons at http://www.lib.monash.edu.my/. At South Africa visit http://www.lib.monash.ac.za/.
**Disability Liaison Unit**

Students who have a disability or medical condition are welcome to contact the Disability Liaison Unit to discuss academic support services. Disability Liaison Officers (DLOs) visit all Victorian campuses on a regular basis.

Website: [http://www.monash.edu/equity-diversity/disability/index.html](http://www.monash.edu/equity-diversity/disability/index.html)
Telephone: 03 9905 5704 to book an appointment with a DLO; or contact the Student Advisor, Student Community Services at 03 55146018 at Sunway
Email: dlu@monash.edu
Drop In: Equity and Diversity Centre, Level 1, Building 55, Clayton Campus, or Student Community Services Department, Level 2, Building 2, Monash University, Sunway Campus

**Your feedback to Us**

Monash is committed to excellence in education and regularly seeks feedback from students, employers and staff. One of the key formal ways students have to provide feedback is through the Student Evaluation of Teaching and Units (SETU) survey. The University’s student evaluation policy requires that every unit is evaluated each year. Students are strongly encouraged to complete the surveys. The feedback is anonymous and provides the Faculty with evidence of aspects that students are satisfied and areas for improvement.

For more information on Monash’s educational strategy, see:

[www.monash.edu.au/about/monash-directions](http://www.monash.edu.au/about/monash-directions) and on student evaluations, see:
[www.policy.monash.edu/policy-bank/academic/education/quality/student-evaluation-policy.html](http://www.policy.monash.edu/policy-bank/academic/education/quality/student-evaluation-policy.html)