# Table of Contents

**FIT5108 Reading unit - Semester 2, 2014**

- **Mode of Delivery**: 1
- **Workload Requirements**: 1
  - **Additional workload requirements**: 1
- **Unit Relationships**: 1
- **Prohibitions**: 1
- **Prerequisites**: 1
- **Chief Examiner**: 1
- **Campus Lecturer**: 1
- **Caulfield**: 1
- **Your feedback to Us**: 2

**Academic Overview**

- **Learning Outcomes**: 3

**Unit Schedule**

- **Teaching Approach**: 4
- **Assessment Summary**: 4

**Assessment Requirements**

- **Assessment Policy**: 5
- **Assessment Tasks**: 5
  - **Participation**: 5
- **Learning resources**: 5
- **Reading list**: 5
- **Feedback to you**: 5
- **Extensions and penalties**: 6
- **Returning assignments**: 6
- **Assignment submission**: 6
- **Online submission**: 6

**Other Information**

- **Policies**: 7
  - **Faculty resources and policies**: 7
    - **Graduate Attributes Policy**: 7
- **Student Charter**: 7
- **Student services**: 7
- **Monash University Library**: 8
- **Disability Liaison Unit**: 8
FIT5108 Reading unit - Semester 2, 2014

This unit enables students to read widely in a relevant topic within the fields of information technology, information systems or information management, under supervision. It may cover an area not offered in any other fifth-year level unit, or involve building greater in-depth knowledge in an area with which they already have some familiarity. Details for the reading unit will be defined and approved individually for each student and will include objectives, assessment details, due dates and an initial reading list. Assessment comprises a research paper or review (6000-10,000 words), project report, or equivalent. Enrolment into Reading Units and allocation of a supervising academic will be approved by the Associate Dean (Education).

Mode of Delivery

Caulfield (Day)

Workload Requirements

Minimum total expected workload equals 12 hours per week. Students meet weekly with their supervisors for approximately 30 minutes to set goals and report on achievements and difficulties.

Additional workload requirements

The precise subdivision of hours will be determined by the supervisor.

Unit Relationships

Prohibitions

IMS5021, BUS5010

Prerequisites

Completion of 24 points of graduate units from FIT. Entry to this unit is subject to approval of the Associate Dean Education (ADE), on the advice of the relevant Masters Program Leader. An application form is required.

Chief Examiner

Dr Caddie Gao

Campus Lecturer

Caulfield

Caddie Gao
Your feedback to Us

Monash is committed to excellence in education and regularly seeks feedback from students, employers and staff. One of the key formal ways students have to provide feedback is through the Student Evaluation of Teaching and Units (SETU) survey. The University’s student evaluation policy requires that every unit is evaluated each year. Students are strongly encouraged to complete the surveys. The feedback is anonymous and provides the Faculty with evidence of aspects that students are satisfied and areas for improvement.

For more information on Monash’s educational strategy, see:

www.monash.edu.au/about/monash-directions/ and on student evaluations, see:
www.policy.monash.edu/policy-bank/academic/education/quality/student-evaluation-policy.html
Academic Overview

Learning Outcomes

At the completion of this unit, students will be able to:

- analyse, synthesise and construct arguments from a range of published sources;
- critique and evaluate others ideas, opinions and arguments;
- explain ideas for scrutiny to a supervisor;
- demonstrate self-reliance and time management skills in order to gain greater independence as a learner;
- demonstrate the communication skills necessary to work effectively in a close, cooperative relationship with a supervisor.
# Unit Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Activities</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>No formal assessment or activities are undertaken in week 0</td>
<td></td>
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<tr>
<td>1</td>
<td>Weekly activities throughout the semester will be negotiated between individual students and their supervisors</td>
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<td>11</td>
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<tr>
<td>12</td>
<td>SWOT VAC</td>
<td>No formal assessment is undertaken in SWOT VAC</td>
</tr>
</tbody>
</table>

*Unit Schedule details will be maintained and communicated to you via your learning system.

## Teaching Approach

### Research activities

Students will research an agreed topic under the guidance of their supervisor, and will receive feedback on their progress through regular meetings with their supervisor.

## Assessment Summary

Research assignment: 100%

<table>
<thead>
<tr>
<th>Assessment Task</th>
<th>Value</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading unit</td>
<td>100%</td>
<td>To be negotiated</td>
</tr>
</tbody>
</table>
Assessment Requirements

Assessment Policy

Faculty Policy - Unit Assessment Hurdles

Academic Integrity - Please see resources and tutorials at
http://www.monash.edu/library/skills/resources/tutorials/academic-integrity/

Assessment Tasks

Participation

• Assessment task 1

  Title: Reading unit
  Description: Research paper or review (6,000-10,000 words) and project or equivalent.
  Weighting: 100%
  Criteria for assessment: To be specified by the supervisor.
  Due date: To be negotiated

Learning resources

Reading list

To be recommended by the supervisor according to the chosen topic.

Monash Library Unit Reading List (if applicable to the unit)
http://readinglists.lib.monash.edu/index.html

Faculty of Information Technology Style Guide

Feedback to you

Examination/other end-of-semester assessment feedback may take the form of feedback classes, provision of sample answers or other group feedback after official results have been published. Please check with your lecturer on the feedback provided and take advantage of this prior to requesting individual consultations with staff. If your unit has an examination, you may request to view your examination script booklet, see
http://intranet.monash.edu.au/infotech/resources/students/procedures/request-to-view-exam-scripts.html

Types of feedback you can expect to receive in this unit are:
Informal feedback on progress in labs/tutes
- Graded assignments with comments

Extensions and penalties

Submission must be made by the due date otherwise penalties will be enforced.


Returning assignments

Students can expect assignments to be returned within two weeks of the submission date or after receipt, whichever is later.

Assignment submission

It is a University requirement for students to submit an assignment coversheet for each assessment item. Faculty Assignment coversheets can be found at [http://www.infotech.monash.edu.au/resources/student/forms/](http://www.infotech.monash.edu.au/resources/student/forms/). Please check with your Lecturer on the submission method for your assignment coversheet (e.g. attach a file to the online assignment submission, hand-in a hard copy, or use an online quiz). Please note that it is your responsibility to retain copies of your assessments.

Online submission

If Electronic Submission has been approved for your unit, please submit your work via the learning system for this unit, which you can access via links in the my.monash portal.
Other Information

Policies

Monash has educational policies, procedures and guidelines, which are designed to ensure that staff and students are aware of the University’s academic standards, and to provide advice on how they might uphold them. You can find Monash’s Education Policies at: www.policy.monash.edu.au/policy-bank/academic/education/index.html

Key educational policies include:

- Student Academic Integrity Policy and Student Academic Integrity: Managing Plagiarism and Collusion Procedures;
  http://www.policy.monash.edu/policy-bank/academic/education/conduct/student-academic-integrity-policy.html
- Assessment in Coursework Programs;
- Special Consideration;
  http://www.policy.monash.edu/policy-bank/academic/education/assessment/special-consideration-policy.html
- Grading Scale;
  http://www.policy.monash.edu/policy-bank/academic/education/assessment/grading-scale-policy.html
- Discipline: Student Policy;
  http://www.policy.monash.edu/policy-bank/academic/education/conduct/student-discipline-policy.html
- Academic Calendar and Semesters; http://www.monash.edu.au/students/dates/
- Orientation and Transition; http://intranet.monash.edu.au/infotech/resources/students/orientation/
- Academic and Administrative Complaints and Grievances Policy;
  http://www.policy.monash.edu/policy-bank/academic/education/conduct/student-discipline-policy.html

Faculty resources and policies

Important student resources including Faculty policies are located at http://intranet.monash.edu.au/infotech/resources/students/

Graduate Attributes Policy

http://www.policy.monash.edu/policy-bank/academic/education/management/monash-graduate-attributes-policy.html

Student Charter


Student services

The University provides many different kinds of support services for you. Contact your tutor if you need advice and see the range of services available at http://www.monash.edu.au/students. For Malaysia see http://www.monash.edu.my/Student-services, and for South Africa see http://www.monash.ac.za/current/.
Monash University Library

The Monash University Library provides a range of services, resources and programs that enable you to save time and be more effective in your learning and research. Go to www.lib.monash.edu.au or the library tab in my.monash portal for more information. At Malaysia, visit the Library and Learning Commons at http://www.lib.monash.edu.my/. At South Africa visit http://www.lib.monash.ac.za/.

Disability Liaison Unit

Students who have a disability or medical condition are welcome to contact the Disability Liaison Unit to discuss academic support services. Disability Liaison Officers (DLOs) visit all Victorian campuses on a regular basis.

- Website: http://www.monash.edu/equity-diversity/disability/index.html
- Telephone: 03 9905 5704 to book an appointment with a DLO; or contact the Student Advisor, Student Community Services at 03 55146018 at Malaysia
- Email: dlu@monash.edu
- Drop In: Equity and Diversity Centre, Level 1, Building 55, Clayton Campus, or Student Community Services Department, Level 2, Building 2, Monash University, Malaysia Campus