FIT5144
Research strategies and skills

Unit Guide

Full year, 2015
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This unit is an elective designed for PhD and Master of Philosophy students. It focuses on the development of strategies and skills to complement and support PhD and Masters research studies, and prepare students for a career in research. PhD students are expected to complete FIT5144 before their Mid-Candidature/Progress Review.

Mode of Delivery

- Caulfield (Flexible)
- Malaysia (Flexible)

Workload Requirements

Equivalent of 48 hours of face-to-face contact/class time plus 96 hours of individual study time.

See also Unit timetable information

Chief Examiner

Professor Sue McKemmish

Campus Lecturer

Caulfield

Sue McKemmish

Consultation hours: Email for appointment time

Clayton

Sue McKemmish

Consultation hours: Email for appointment time

Malaysia

Simon Egerton

Consultation hours: Email for appointment time

Your feedback to Us

Monash is committed to excellence in education and regularly seeks feedback from students, employers and staff. One of the key formal ways students have to provide feedback is through the Student Evaluation of Teaching and Units (SETU) survey. The University’s student evaluation policy requires that every unit is evaluated each year. Students are strongly encouraged to complete the surveys. The
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feedback is anonymous and provides the Faculty with evidence of aspects that students are satisfied and areas for improvement.

For more information on Monash’s educational strategy, see:

www.monash.edu.au/about/monash-directions/ and on student evaluations, see:
www.policy.monash.edu/policy-bank/academic/education/quality/student-evaluation-policy.html

Previous Student Evaluations of this Unit

This unit is being offered for the first time in 2015.

If you wish to view how previous students rated this unit, please go to
Academic Overview

Learning Outcomes

On successful completion of this unit, students should be able to:

- develop and implement a publication strategy;
- manage research data and IP;
- develop and implement research funding strategies;
- apply entrepreneurial and innovative approaches to commercialising research;
- communicate and publish research findings in different forms to a range of different audiences in academic, industry and community forums;
- plan and organise PhD and Masters research, using the milestones to ensure timely completion;
- apply a range of generic and professional research skills to enhance future employability and plan a career in research.
# Unit Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Activities</th>
<th>Assessment</th>
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</thead>
<tbody>
<tr>
<td>0</td>
<td>The unit comprises workshops, boot camps and other research strategies and skills training activities. To complete the unit, students must participate in workshops, boot camps and other activities totalling the equivalent of 48 hours class time and 96 hours of other activities, including reading, preparation and undertake associated assessment tasks. The topics, the contents and the number of the workshops, boot camps and other activities offered may vary yearly depending on the need of the student cohort. Workshops and other activities may be sourced from outside the Faculty; and these workshops must be approved by the unit coordinator. The teaching methods will include workshops, boot camps, lectures and/or seminars/practical work to reinforce the learning by actively engaging students. Moodle, Alexandria and MULO will be used to facilitate participation and teaching material delivery. See the Moodle site for information about workshops and other activities. The unit runs throughout the year. There are no weekly lectures or tutorials in this unit.</td>
<td>Check the Moodle site for more information about Assessments and due dates.</td>
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<tr>
<td>12</td>
<td>SWOT VAC</td>
<td>No formal assessment is undertaken during SWOT VAC</td>
</tr>
</tbody>
</table>

*Unit Schedule details will be maintained and communicated to you via your learning system.*
Teaching Approach

Other

The teaching methods will include workshops, boot camps, seminars and other research strategy and skills development activities to reinforce the learning by actively engaging students.

This approach enables development of strategies and skills to complement and support PhD and Masters research studies, and prepare students for a career in research.

Assessment Summary

In-semester assessment: 100%
Each workshop, boot camp or other activity will include an associated assessable task, which will comprise a portfolio of results.

<table>
<thead>
<tr>
<th>Assessment Task</th>
<th>Value</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategies and Skills Portfolio</td>
<td>100%</td>
<td>See Moodle site for details</td>
</tr>
</tbody>
</table>
Assessment Requirements

Assessment Policy

Faculty Policy - Unit Assessment Hurdles

Academic Integrity - Please see resources and tutorials at
http://www.monash.edu/library/skills/resources/tutorials/academic-integrity/

Assessment Tasks

Participation

• Assessment task 1

  Title: Strategies and Skills Portfolio
  Description: Each workshop, boot camp or other activity will include an associated assessable task, which will comprise a portfolio of results. Detailed information is provided on the Moodle site.
  Weighting: 100%
  Criteria for assessment: Portfolios will be assessed according to the following criteria:
    1. Demonstration of full engagement in workshops, bootcamps or other activities
    2. Reflection on learning outcomes and their relevance to student's research project and future research career
    3. Criteria for individual associated assessable tasks - as per details on Moodle site.
  Due date: See Moodle site for details

Learning resources

Monash Library Unit Reading List (if applicable to the unit)
http://readinglists.lib.monash.edu/index.html

Feedback to you

Types of feedback you can expect to receive in this unit are:

• Other: Informal feedback relating to your portfolio of activities
Extensions and penalties

Submission must be made by the due date otherwise penalties will be enforced.


Returning assignments

Students can expect assignments to be returned within two weeks of the submission date or after receipt, whichever is later.

Assignment submission

It is a University requirement for students to submit an assignment coversheet for each assessment item. Faculty Assignment coversheets can be found at [http://www.infotech.monash.edu.au/resources/student/forms/](http://www.infotech.monash.edu.au/resources/student/forms/). Please check with your Lecturer on the submission method for your assignment coversheet (e.g. attach a file to the online assignment submission, hand-in a hard copy, or use an electronic submission). Please note that it is your responsibility to retain copies of your assessments.

Online submission

If Electronic Submission has been approved for your unit, please submit your work via the learning system for this unit, which you can access via links in the my.monash portal.
Other Information

Policies

Monash has educational policies, procedures and guidelines, which are designed to ensure that staff and students are aware of the University’s academic standards, and to provide advice on how they might uphold them. You can find Monash’s Education Policies at: www.policy.monash.edu.au/policy-bank/academic/education/index.html

Faculty resources and policies

Important student resources including Faculty policies are located at http://intranet.monash.edu.au/infotech/resources/students/

Graduate Attributes Policy

http://www.policy.monash.edu/policy-bank/academic/education/management/monash-graduate-attributes-policy.html

Student Charter


Student services

The University provides many different kinds of support services for you. Contact your tutor if you need advice and see the range of services available at http://www.monash.edu.au/students. For Malaysia see http://www.monash.edu.my/Student-services, and for South Africa see http://www.monash.ac.za/current/.

Monash University Library

The Monash University Library provides a range of services, resources and programs that enable you to save time and be more effective in your learning and research. Go to www.lib.monash.edu.au or the library tab in my.monash portal for more information. At Malaysia, visit the Library and Learning Commons at http://www.lib.monash.edu.my/. At South Africa visit http://www.lib.monash.ac.za/.

Disability Liaison Unit

Students who have a disability or medical condition are welcome to contact the Disability Liaison Unit to discuss academic support services. Disability Liaison Officers (DLOs) visit all Victorian campuses on a regular basis.

- Website: http://www.monash.edu/equity-diversity/disability/index.html
- Telephone: 03 9905 5704 to book an appointment with a DLO; or contact the Student Advisor, Student Community Services at 03 55146018 at Malaysia
- Email: dlu@monash.edu
- Drop In: Equity and Diversity Centre, Level 1, Building 55, Clayton Campus, or Student Community Services Department, Level 2, Building 2, Monash University, Malaysia Campus