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**FIT9123 Introduction to business information systems - Semester 1, 2015**

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FIT9123 Introduction to business information systems - Semester 1, 2015

The unit provides a basic introduction to fundamental information systems concepts including basic business concepts, information technology strategy and governance, sourcing, the different kinds of IT systems at both enterprise and desktop scales, introduction to architectures and professional practice and introductory project management.

Mode of Delivery

- Caulfield (Evening)
- Caulfield (Online)
- Malaysia (Evening)

Workload Requirements

Minimum total expected workload equals 12 hours per week comprising:

(a.) Contact hours for on-campus students:

- 2 hours of lectures
- One 2-hour studio

(b.) Study schedule for off-campus students:

- Off-campus students generally do not attend lecture and studio sessions, however should plan to spend equivalent time working through the relevant resources and participating in discussion groups each week.

(c.) Additional requirements (all students):

- A minimum of 8 hours independent study per week for completing lab and project work, private study and revision.

See also Unit timetable information

Unit Relationships

Prohibitions

FIT9006, FIT5123

Chief Examiner

Dr Mahbubur Rahim
Campus Lecturer

Caulfield

Dr Mahbubur Rahim

Consultation hours: Thursday 1pm-3pm

Malaysia

Dr Chew Esyin

Your feedback to Us

Monash is committed to excellence in education and regularly seeks feedback from students, employers and staff. One of the key formal ways students have to provide feedback is through the Student Evaluation of Teaching and Units (SETU) survey. The University’s student evaluation policy requires that every unit is evaluated each year. Students are strongly encouraged to complete the surveys. The feedback is anonymous and provides the Faculty with evidence of aspects that students are satisfied and areas for improvement.

For more information on Monash’s educational strategy, see:

www.monash.edu.au/about/monash-directions/ and on student evaluations, see:
www.policy.monash.edu/policy-bank/academic/education/quality/student-evaluation-policy.html
Academic Overview

Learning Outcomes

On successful completion of this unit, students should be able to:

- discuss key considerations of strategic business contexts relevant to managing IT resources in an organisation;
- evaluate common business processes and the role IT can play in managing these processes;
- apply a generic model of the systems development lifecycle to plan and manage deliverables and milestones during information systems design and development;
- discuss contract development and select an appropriate sourcing strategy for provisioning information systems;
- analyse factors relevant to managing small to medium-sized projects for in-house or contract software development, software outsourcing, package acquisition and implementation;
- identify the requirements for ongoing management of IT infrastructure in an organisation;
- discuss key considerations in strategically planning for technological innovation to meet the short and long-term business objectives of an organisation;
- discuss ethical and professional issues relevant to members of the IT profession;
- discuss ethical issues related to the management and use of IT in organisations.
# Unit Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Activities</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td></td>
<td>No formal assessment or activities are undertaken in week 0</td>
</tr>
<tr>
<td>1</td>
<td>Fundamentals of business information systems</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Business driven information systems</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Enterprise information systems</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>IT strategy and business strategy</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>IT strategy alignment</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>IT governance</td>
<td>Assignment 1 - Part 1 (Covering Weeks 1 to 5) is due in Week 6 Tutorial</td>
</tr>
<tr>
<td>7</td>
<td>IT project success and failure</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>IT funding</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>IT insourcing and outsourcing</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>IT provisioning</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Legal issues of IT</td>
<td>Assignment 1 - Part 2 (Covering Weeks 6 to 10) is due in Week 11 Tutorial</td>
</tr>
<tr>
<td>12</td>
<td>Future trends and issues</td>
<td>Assignment 2: Research paper due on 28 May 2015 (Thursday), Week 12</td>
</tr>
<tr>
<td>SWOT VAC</td>
<td></td>
<td>No formal assessment is undertaken during SWOT VAC</td>
</tr>
</tbody>
</table>

*Unit Schedule details will be maintained and communicated to you via your learning system.

## Teaching Approach

### Lecture and tutorials or problem classes

This teaching and learning approach is suitable for this unit because it helps to gather information at formal lectures and then probe this information further through participation and discussion in tutorials.

## Assessment Summary

Examination (3 hours): 60%; In-semester assessment: 40%

<table>
<thead>
<tr>
<th>Assessment Task</th>
<th>Value</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assignment 1: Tutorial Portfolio and Weekly Reflections</td>
<td>15% (Each part is worth 7.5%)</td>
<td>Part 1: Due in Week 6 Tutorial; and Part 2: due in Week 11 tutorial</td>
</tr>
<tr>
<td>Assignment 2: Research Essay</td>
<td>25%</td>
<td>28 May (Thursday) 2015, Week 12</td>
</tr>
<tr>
<td>Examination 1</td>
<td>60%</td>
<td>To be advised</td>
</tr>
</tbody>
</table>
Unit Schedule
Assessment Requirements

Assessment Policy

Faculty Policy - Unit Assessment Hurdles

Academic Integrity - Please see resources and tutorials at
http://www.monash.edu/library/skills/resources/tutorials/academic-integrity/

Assessment Tasks

Participation

• Assessment task 1
  
  Title: Assignment 1: Tutorial Portfolio and Weekly Reflections
  
  Description: Students are required to present a written portfolio of selected tutorial questions from various tutorials, and reflections related to the week's tutorial topic.

  Assignment 1 is to be submitted in two parts (with equal weighting).

  Part 1: covers Weeks 1 to 5

  Part 2: covers Weeks 6 to 10

  Weighting: 15% (Each part is worth 7.5%)

  Criteria for assessment: Level of analysis and further research/reading will be assessed.

  Detailed assessment criteria will be included in the assignment specification, which will be given out in lectures and will also be available on the Moodle-based unit website

  Due date: Part 1: Due in Week 6 Tutorial; and Part 2: due in Week 11 tutorial

• Assessment task 2
  
  Title: Assignment 2: Research Essay
  
  Description: Students are required to study in-depth one topic of interest within the domain of business information systems, and present the findings as a research essay.

  The assignment specification will be given out in lectures and will also be available on the Moodle-based unit website

  Weighting: 25%

  Criteria for assessment: Level of analysis, further research and quality of writing will be assessed.
Detailed assessment criteria will be included in the assignment specification, which will be given out in lectures and will also be available on the Moodle-based unit website.

Due date:
28 May (Thursday) 2015, Week 12

Examinations

- Examination 1
  
  Weighting: 60%
  
  Length:
  3 hours
  
  Type (open/closed book):
  Closed book

  Electronic devices allowed in the exam:
  None

Learning resources

Monash Library Unit Reading List (if applicable to the unit)
http://readinglists.lib.monash.edu/index.html

Feedback to you

Types of feedback you can expect to receive in this unit are:

- Informal feedback on progress in labs/tutes

Extensions and penalties

Submission must be made by the due date otherwise penalties will be enforced.

You must negotiate any extensions formally with your campus unit leader via the in-semester special consideration process: http://www.monash.edu.au/exams/special-consideration.html

Returning assignments

Students can expect assignments to be returned within two weeks of the submission date or after receipt, whichever is later.

Assignment submission

It is a University requirement (http://www.policy.monash.edu/policy-bank/academic/education/conduct/student-academic-integrity-managing-plagiarism-collusion-procedures.html) for students to submit an assignment coversheet for each assessment item. Faculty Assignment coversheets can be found at http://www.infotech.monash.edu.au/resources/student/forms/. Please check with your Lecturer on the submission method for your assignment coversheet (e.g. attach a file to the online assignment submission, hand-in a hard copy, or use an electronic submission). Please note that it is your responsibility to retain copies of your assessments.
Assessment Requirements

Online submission

If Electronic Submission has been approved for your unit, please submit your work via the learning system for this unit, which you can access via links in the my.monash portal.

Required Resources

Please check with your lecturer before purchasing any Required Resources. Limited copies of prescribed texts are available for you to borrow in the library, and prescribed software is available in student labs.

There is no prescribed text book for this unit.

Each week a set of reference materials will be suggested.
Other Information

Policies

Monash has educational policies, procedures and guidelines, which are designed to ensure that staff and students are aware of the University’s academic standards, and to provide advice on how they might uphold them. You can find Monash’s Education Policies at: www.policy.monash.edu.au/policy-bank/academic/education/index.html

Faculty resources and policies

Important student resources including Faculty policies are located at http://intranet.monash.edu.au/infotech/resources/students/

Graduate Attributes Policy

http://www.policy.monash.edu/policy-bank/academic/education/management/monash-graduate-attributes-policy.html

Student Charter


Student services

The University provides many different kinds of support services for you. Contact your tutor if you need advice and see the range of services available at http://www.monash.edu.au/students. For Malaysia see http://www.monash.edu.my/Student-services, and for South Africa see http://www.monash.ac.za/current/.

Monash University Library

The Monash University Library provides a range of services, resources and programs that enable you to save time and be more effective in your learning and research. Go to www.lib.monash.edu.au or the library tab in my.monash portal for more information. At Malaysia, visit the Library and Learning Commons at http://www.lib.monash.edu.my/. At South Africa visit http://www.lib.monash.ac.za/.

Disability Liaison Unit

Students who have a disability or medical condition are welcome to contact the Disability Liaison Unit to discuss academic support services. Disability Liaison Officers (DLOs) visit all Victorian campuses on a regular basis.

- Website: http://www.monash.edu/equity-diversity/disability/index.html
- Telephone: 03 9905 5704 to book an appointment with a DLO; or contact the Student Advisor, Student Community Services at 03 55146018 at Malaysia
- Email: dlu@monash.edu
- Drop In: Equity and Diversity Centre, Level 1, Building 55, Clayton Campus, or Student Community Services Department, Level 2, Building 2, Monash University, Malaysia Campus