FIT5194
Computer based global project management

Unit Guide

Semester 2, 2015

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This unit together with FIT5057 provides a holistic approach to project management. The emphasis of this unit is on theoretical foundation of project management in global environment, and adequate level of understanding of skills necessary for people to be involved in and managing projects globally. The practical exercises and relevant case studies will familiarize students with as many of current issues/problems/solutions as possible, and thus increase their ability to recognize the potential pitfalls in managing projects globally and provide appropriate solutions for them.

Mode of Delivery

Caulfield (Day)

Workload Requirements

Minimum total expected workload equals 12 hours per week comprising:

(a.) Contact hours for on-campus students:

- Two hours of lectures
- One 2-hour tutorial

(b.) Study schedule for off-campus students:

Off-campus students generally do not attend lecture and tutorial sessions, however should plan to spend equivalent time working through the relevant resources and participating in discussion groups each week.

(c.) Additional requirements (all students):

- A minimum of 8 hours independent study per week for completing tutorial and project work, private study and revision.

See also Unit timetable information

Unit Relationships

Co-requisites

FIT5057 or MBA9052

Chief Examiner

Sue Foster
Campus Lecturer

Caulfield

Dr Chan Cheah

Consultation hours: Mutually agreed time by email appointment

Your feedback to Us

Monash is committed to excellence in education and regularly seeks feedback from students, employers and staff. One of the key formal ways students have to provide feedback is through the Student Evaluation of Teaching and Units (SETU) survey. The University’s student evaluation policy requires that every unit is evaluated each year. Students are strongly encouraged to complete the surveys. The feedback is anonymous and provides the Faculty with evidence of aspects that students are satisfied and areas for improvement.

For more information on Monash’s educational strategy, see:

www.monash.edu.au/about/monash-directions/ and on student evaluations, see:
www.policy.monash.edu/policy-bank/academic/education/quality/student-evaluation-policy.html

Previous Student Evaluations of this Unit

Based on previous student feedback this unit is considered to be well structured and no changes have been made for this semester.

If you wish to view how previous students rated this unit, please go to https://emuapps.monash.edu.au/unitevaluations/index.jsp
Academic Overview

Learning Outcomes

On successful completion of this unit, students should be able to:

• analyse and evaluate theories and concepts of program and portfolio project management in a global context;
• assess and synthesise diverse information regarding the ways of achieving maturity in global project management;
• evaluate innovative ideas and strategies for managing global projects;
• demonstrate and modify relevant software methodologies in creating and managing project databases;
• develop professional/personal skills - team work; leadership; ethical behaviour; analytical skills, including lateral problem solving and critical thinking.
## Unit Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Activities</th>
<th>Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td></td>
<td>No formal assessment or activities are undertaken in week 0</td>
</tr>
<tr>
<td>1</td>
<td>Overview, key concepts and principles of Global Project Management (GPM) - including collaborative ICT development methodology design and organisational project management</td>
<td>First tutorial starts</td>
</tr>
<tr>
<td>2</td>
<td>Alignment of International Business Strategy, Enterprise Architecture &amp; Global Project Management - Part 1</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Alignment of International Business Strategy, Enterprise Architecture &amp; Global Project Management - Part 2</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Overview of ICT oriented GPM Processes, Standards &amp; Governance Frameworks</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>GPM of ICT projects - Part 1: Project Initiation, Office Setup and Operations (including collaborative GPM Knowledge Management &amp; software Systems)</td>
<td>Assignment 1 Due (online submission)</td>
</tr>
<tr>
<td>6</td>
<td>GPM of ICT projects - Part 2: Cross border Integration, Scope &amp; Change Management, Time &amp; Cost Management (including managing multi-site work collaboratively, different time zones and multi-currency budget finances)</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>GPM of ICT projects - Part 4: International Human Resource Management; Cross Culture Communications &amp; Stakeholder Management</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>GPM Virtual Team Management, Performance Monitoring &amp; Controlling, Implementation Management and Closure</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>GPM Case Studies - Australia, Asia, Europe &amp; North America - Part 1</td>
<td>Group Assignment 2 Due (online submission)</td>
</tr>
<tr>
<td>11</td>
<td>GPM Case Studies - Australia, Asia, Europe &amp; North America - Part 2</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>GPM Trends &amp; Challenges, and revision</td>
<td>Last tutorial week</td>
</tr>
<tr>
<td></td>
<td>SWOT VAC</td>
<td>No formal assessment is undertaken in SWOT VAC</td>
</tr>
</tbody>
</table>

*Unit Schedule details will be maintained and communicated to you via your learning system.*
Teaching Approach

Lecture and tutorials or problem classes

This teaching and learning approach helps students to initially encounter information at lectures, discuss and explore the information during tutorials, and practice in a hands-on lab environment.

Assessment Summary

Examination (3 hours): 40%; In-semester assessment: 60%

<table>
<thead>
<tr>
<th>Assessment Task</th>
<th>Value</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigating the foundation concepts of Global Project Management &amp; Practice Models in Enterprises</td>
<td>25%</td>
<td>First Tuesday in teaching week 5, by 4 pm</td>
</tr>
<tr>
<td>Investigating the implementation and future trend of Global Project Management &amp; practice developments in enterprises</td>
<td>35%</td>
<td>First Tuesday in teaching week 10, by 4 pm</td>
</tr>
<tr>
<td>Examination 1</td>
<td>40%</td>
<td>To be advised</td>
</tr>
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Assessment Requirements

Assessment Policy

Faculty Policy - Unit Assessment Hurdles

Academic Integrity - Please see resources and tutorials at
http://www.monash.edu/library/skills/resources/tutorials/academic-integrity/

Assessment Tasks

Participation

• Assessment task 1

  Title: Investigating the foundation concepts of Global Project Management & Practice Models in Enterprises

  Description: This is an individual assignment, requiring a report style response.

  Each student will conduct a survey of literature on the foundation concepts of global project management and practice models to critically address the underpinning questions specified in the assignment brief.

  The student is expected to investigate relevant topics covered in weeks 1 to 4 and write a research evidence based report response (between 2,500 to no more than 3,000 words). Details of assignment 1 will be published in Moodle, including a marking guide.

  This individual assignment addresses learning outcomes 1 to 3 and 5.

  Weighting: 25%

  Criteria for assessment: Criteria to be used include:

  ♦ Justification on selection of the type of published articles
  ♦ Discussion of the chosen and relevant information relating to topics in week 1 to 4
  ♦ Quality of the written individual report.

  A detailed marking rubric will be published in Moodle.

  Due date: First Tuesday in teaching week 5, by 4 pm

  Remarks: Assignment 1 is to be submitted online, via Moodle. If the due date is a public holiday, the next working day becomes the due day for assignment submission.
Assessment Requirements

Assessment task 2

Title:
Investigating the implementation and future trend of Global Project Management & practice developments in enterprises

Description:
This is a group assignment, requiring a report style response. Each group is to consist of 3 to 4 students.

Students will:
♦ conduct a survey of literature on the implementation and future trend of global project management and practice development in enterprises;
♦ critically respond to the underpinning questions specified in the assignment brief.

Students are expected to investigate topics covered in weeks 1 to 12 and write a research evidence based report response (between 4,000 to 5,000 words). Details of the report based assignment 2 will be published in Moodle, including a marking guide.

This assignment addresses all the learning outcomes 1 to 5.

Each student in the group will be award the same score given to the group assignment. In the event of a group dispute regarding performance issues, the tutor will decide final allocation of marks, based on peer review forms provided by the disputing group.

Weighting:
35%

Criteria for assessment:
Criteria to be used include:
♦ Justification on selection of the type of published articles
♦ Discussion of the chosen and relevant information relating to topics in week 1 to 12
♦ Quality of the written group report.

A detailed marking rubric will be published in Moodle.

Due date:
First Tuesday in teaching week 10, by 4 pm

Remarks:
Assignment 2 is to be submitted online, via Moodle. If the due date is a public holiday, the next working day becomes the due day for assignment submission.

Group Work Management Guidelines

Students in each group are expected to develop a work-plan, which will clearly indicate the breakdown and allocation of work tasks and timelines; and an agreed approach for self managing performance issues and conflicts in the group. This work-plan must be completed by week 7 and handled to tutors in class, who will use the information to help oversee students’ assignment progress.

In the event of failed self management of performance issues or conflicts in a group, each
Assessment Requirements

- student will conduct a peer review of the other students' contribution using FIT's peer review form (http://intranet.monash.edu.au/infotech/resources/staff/group-guidelines/peer-review-contribution-form.html). The forms are to be given to the tutors (no later by the due assignment submission date), who will make the appropriate decision to allocate the appropriate marks to all students in the group.

Examinations

- Examination 1

  Weighting: 40%
  Length: 3 hours
  Type (open/closed book): Closed book
  Electronic devices allowed in the exam: None

Learning resources

Reading list

This unit does not have a text book, therefore a reference list will be given in each lecture where applicable.

Monash Library Unit Reading List (if applicable to the unit)
http://readinglists.lib.monash.edu/index.html

Feedback to you

Types of feedback you can expect to receive in this unit are:

- Informal feedback on progress in labs/tutes
- Graded assignments with comments
- Graded assignments without comments

Extensions and penalties

Submission must be made by the due date otherwise penalties will be enforced.

You must negotiate any extensions formally with your campus unit leader via the in-semester special consideration process: http://www.monash.edu.au/exams/special-consideration.html
Assessment Requirements

Returning assignments

Students can expect assignments to be returned within two weeks of the submission date or after receipt, whichever is later.

Resubmission of assignments

Any student whose assignment work is not up to requirement may be asked to resubmit part or all assignment tasks stipulated in assignment instructions.

Assignment submission

It is a University requirement (http://www政策.monash.edu/policy-bank/academic/education/conduct/student-academic-integrity-managing-plagiarism collusion-procedures.html) for students to submit an assignment coversheet for each assessment item. Faculty Assignment coversheets can be found at http://www.infotech.monash.edu.au/resources/student/forms/. Please check with your Lecturer on the submission method for your assignment coversheet (e.g. attach a file to the online assignment submission, hand-in a hard copy, or use an electronic submission). Please note that it is your responsibility to retain copies of your assessments.

Online submission

Please submit your work via the learning system for this unit, which you can access via links in the my.monash portal.
Other Information

Policies

Monash has educational policies, procedures and guidelines, which are designed to ensure that staff and students are aware of the University’s academic standards, and to provide advice on how they might uphold them. You can find Monash’s Education Policies at: www.policy.monash.edu.au/policy-bank/academic/education/index.html

Faculty resources and policies

Important student resources including Faculty policies are located at http://intranet.monash.edu.au/infotech/resources/students/

Graduate Attributes Policy

http://www.policy.monash.edu/policy-bank/academic/education/management/monash-graduate-attributes-policy.html

Student Charter


Student services

The University provides many different kinds of support services for you. Contact your tutor if you need advice and see the range of services available at http://www.monash.edu.au/students. For Malaysia see http://www.monash.edu.my/Student-services, and for South Africa see http://www.monash.ac.za/current/.

Monash University Library

The Monash University Library provides a range of services, resources and programs that enable you to save time and be more effective in your learning and research. Go to www.lib.monash.edu.au or the library tab in my.monash portal for more information. At Malaysia, visit the Library and Learning Commons at http://www.lib.monash.edu.my/. At South Africa visit http://www.lib.monash.ac.za/.

Disability Liaison Unit

Students who have a disability or medical condition are welcome to contact the Disability Liaison Unit to discuss academic support services. Disability Liaison Officers (DLOs) visit all Victorian campuses on a regular basis.

- Website: http://www.monash.edu/equity-diversity/disability/index.html
- Telephone: 03 9905 5704 to book an appointment with a DLO; or contact the Student Advisor, Student Community Services at 03 55146018 at Malaysia
- Email: dlu@monash.edu
- Drop In: Equity and Diversity Centre, Level 1, Building 55, Clayton Campus, or Student Community Services Department, Level 2, Building 2, Monash University, Malaysia Campus